7th October 2020

The Mighty Creatives

LCB Depot

31 Rutland Street

Leicester

LE1 1RE

**The Mighty Creatives’ Youth Cultural Life Fund Permissions Form**

Dear Participant/Parent/Care Giver,

You or your young person have expressed an interest in applying for one of The Mighty Creatives’ Youth Cultural Life Fund bursaries available to 14 - 21 year olds in the East Midlands. These bursaries aim to support children and young people to respond to Covid-19 in a creative way, providing creative solutions and support to challenges that communities are or have been facing.

For The Mighty Creatives (TMC) to continue contacting you about the Youth Cultural Life Fund, we require you to read, complete and return the following forms.

**About the Youth Cultural Life Fund Process**

If you (18+) or young person (under 18) is successful in their application, they will:

* Over 18’s will be required to sign a grant agreement. Under 18’s will be asked to sign a grant agreement alongside their parent/care giver. Support will be provided if you have any concerns about this.
* Be required to invoice to receive their bursary (a template will be provided)
* Have access to support from one of The Mighty Creatives’ ‘Creative Coaches’ or staff team who will communicate via email and online platforms like Zoom or via phone calls if necessary **(if your young person is under the age of 18, they will need to be accompanied by an adult during all online briefings and meetings).**
* Have access to briefing sessions and group sessions which may run online. These sessions will include other young people, their parents/care givers as required and TMC staff.
* Aim to complete all activity by the end of February 2021.
* Be invited to a celebration and sharing event in March (this may be digital in accordance with government guidelines).
* Be asked to contribute to an online platform i.e. website to celebrate their achievements. This will include written information about their project and images or media related to their project. This is entirely voluntary.

You can find out more about The Mighty Creatives on [our website here,](https://themightycreatives.com/) and about the [Youth Cultural Life Fund here.](https://themightycreatives.com/youth-cultural-life-fund-2020/)

In order for us to contact you and continue the process, we require the completed participation and photography permission forms below to be completed and returned to [artsalliances@themightycreatives.com](mailto:artsalliances@themightycreatives.com?subject=Youth%20Cultural%20Life%20Fund) and for it to be completed by a parent/care giver if you are under the age of 18. If you are over the age of 18, you can complete the form yourself.

Best wishes,

Hannaa, Kevin & Laura

Arts Alliances Team

Email: [artsalliances@themightycreatives.com](mailto:artsalliances@themightycreatives.com)

**Youth Cultural Life Fund – Bursaries for Young People in the East Midlands**

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| **YOUNG PERSON DETAILS** | |
| **Name of Young Person** |  |
| **Young Person’s Address** |  |
| **School/College/University Attending** |  |
| **Age/Date of Birth** |  |
| **Young Person’s Email Address (if over 18)** |  |
| **PARENT / CARE GIVER DETAILS**  **We will need these details as emergency contacts throughout the programme. Please give two emergency contacts if possible. We ask both over 18s and under 18s to complete this as appropriate.** | |
| **Emergency Contact 1** | |
| **Name of Parent/Care Giver/Emergency Contact** |  |
| **Address of Parent/Care Giver/Emergency Contact** |  |
| **Contact Number** |  |
| **Email** |  |
| **Relation to Young Person** |  |
| **Emergency Contact 2** | |
| **Name of Parent/Care Giver/Emergency Contact** |  |
| **Address of Parent/Care Giver/Emergency Contact** |  |
| **Contact Number** |  |
| **Email** |  |
| **Relation to Young Person** |  |
| **FURTHER INFORMATION** | |
| **Does the young person named above have any dietary, allergy or medical needs? (please circle one)**  Yes No  If yes, please provide more information. | |
| **Does the young person named above have any behavioural, social or emotional needs that you feel the organisation should be aware of?**  **(Please circle one. If yes, please give details)**  Yes No | |
| **Does the young person named above have any physical needs that you feel the organisation should be aware of?**  **(Please circle one. If yes, please give details)**  Yes No | |
| **If successful, can you confirm that you/your young person will be accompanied by an adult at their online briefings/meetings with their ‘Creative Mentor’ if under the age of 18?**  Yes No | |

If you are happy for your young person to take part, please can you complete and sign the following forms. Please return to [artsalliances@themightycreatives.com](mailto:artsalliances@themightycreatives.com?subject=Youth%20Cultural%20Life%20Fund).

**Participation Consent Agreement for Youth Cultural Life Fund**

I confirm that I have read and understand the information given to me about my child/dependent taking part in the Youth Cultural Life Fund programme and I give consent for them to take part.

Signed by Parent/Care Giver (for under 18s):

Name:\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signed by Young Person (over 18):

Name: \_\_\_ Signature: \_Date: \_\_\_\_\_\_\_\_

**Photography, filming & digital content consent form (individuals)**

In accordance with our safeguarding policy and photography and filming consent guidance we will not permit photographs, video or other images of young people to be taken without the consent of the parents/legal guardian (if under 18), and where appropriate, the child/young person.  
  
The Mighty Creatives (TMC) will follow the guidance for the use of photographs and videos and other digital content, a copy of which is available online at [www.themightycreatives.com](http://www.themightycreatives.com).   
  
TMC will take all steps to ensure these images and digital content are used solely for the purposes they are intended. If you become aware that images or digital content are being used inappropriately you should inform TMC immediately.

**This form must be completed before photography, video or filming takes place, and before the sharing of digital content to us.**

1. In consideration of TMC agreeing to use my photographs/video film (i.e. image), I hereby grant TMC and any assignees or licensees the absolute right to use the images resulting from the photography/video filming shoot, and any reproductions or adaptations of the images for any purposes in relation to TMC’s work including, without limitation, the right to use them in any publicity and learning materials such as broadcasting, newspapers, magazines, leaflets, brochures and posters, direct mail, newsletters and e-news, and publications for public events and the Internet such as learning resources, case studies, films, blogs and social media, and other platforms. I understand that I do not own copyright or have any rights of ownership or other claim over the images.
2. I understand that TMC will request images / digital content generated as part of the project for the purposes of TMC’s work including, without limitation, the right to use them in any publicity and learning materials such as broadcasting, newspapers, magazines, leaflets, brochures and posters, direct mail, newsletters and e-news, and publications for public events and the Internet such as learning resources, case studies, films, blogs and social media, and other platforms.
3. I understand that the images will not be identified with my name unless I specifically agree for my name to be used, and that text may suggest that I have taken part in a project supported by TMC in order to promote TMCs work.
4. I understand that TMC will keep all the images and use them for such period as it considers appropriate and will move them into its image archive for posterity.

**Image consent can be changed or withdrawn at any time by notifying TMC in writing.**

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| Section 1: Project details |
| **Project name: Youth Cultural Life Fund 2020-21** |
| **Project dates: November 2020 – March 2021** |

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| Section 2: Consent information | |
| *To be completed by parent/legal guardian (for individuals under 18 years old):*   * I consent to TMC photographing or videoing my child for this project activity. * I can confirm that I have read, or been made aware of, TMC’s photography and filming consent guidance and Safeguarding Policy. * I can confirm that I have read, or been made aware of how the organisation’s will use these images or films in future and how these images or films will be stored within the organisation. | |
| *To be completed by child/young person:*   * I consent to TMCphotographing or filming my involvement in projects supported by TMC. * I confirm that I have read, or been made aware of, the organisation’s photography and filming consent guidance. | |
| **Signature of child/young person:** |  |
| **Print name child/young person:** |  |
| **Date:** |  |
| **Signature of parent/legal guardian:** |  |
| **Print name parent/legal guardian:** |  |
| **Date:** |  |

**Individual under 18 years old – A signature of the parent/legal guardian must be obtained.**

**Please return this form to** [artsalliances@themightycreatives.com.](mailto:artsalliances@themightycreatives.com.)

**Contact details**

The Mighty Creatives

LCB Depot, 31 Rutland Street, Leicester, LE1 1RE

0116 2616 834

themightycreatives.com

The data you provide will be retained by The Mighty Creatives (the ‘data holders’) in accordance with the provisions of the Data Protection Act 2018 and related legislation. Your data will not be sold and will not be given to anyone not connected to The Mighty Creatives.