# creative mentoring process

From the point of referral to the point of delivery.



## building partnerships

Partners are identified and agreement put in place.



# child or young person identified

School / Partner identifies CYP who is struggling or at risk of exclusion. Other options have been exhausted.



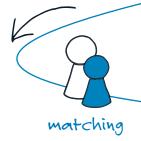
### referral

In partnership with key support staff, the Creative Mentoring Service is identified as a route of support for CYP and a referral is made to TMC.



# service secured

Youth Programme team to follow process to ensure CYP is eligible. If they are, funding and hours of provision are agreed and a Service Level Agreement is issued.



Youth Programme team follow the matching process to match the CYP with a suitable Creative Mentor.

An offer is made and contract agreed.



# contract and intros

Youth Programme Coordinator to coordinate introductions to key partners and Creative Mentor. Creative Mentor then liaises with partners to plan initial set up such as times, where and when. This is fed back to TMC.



### delivery & monitoring

Creative mentoring is delivered to agreed timeframe and monitored over time. Child regains confidence and may transition back into lessons or alternative provision. TMC will have regular contact with Creative Mentors to monitor and evaluate the intervention and progress made.

